

Sent via email

[REDACTED]

[REDACTED]

Our ref: FOI/2016/083
Your ref: FOI/2016/00912

2 June 2016

Dear [REDACTED]

Information Governance

Christopher Ward, West Pavilion
St Charles Centre for Health & Wellbeing
Exmoor Street
London
W10 6DZ

www.clch.nhs.uk
foi.request@clch.nhs.uk

Freedom of Information Act 2000 request: *Subject Access Request (SARS)*

With reference to your request for information, dated 26 May 2016, made under section 1(1) of the Freedom of Information Act, I am writing to inform you of the outcome of your information request.

You asked the following:

Please provide the contact details and addresses where Subject Access Requests (SAR) for the following records types can be sent:-

*Hospital
A&E
Radiology including MRI, CT Scans and X-Rays
Physiotherapy
Urgent Care Centre Notes
Minor Injuries Unit Notes
CBT Notes*

Our response:

Subject Access Requests for all medical records held by Central London Community Healthcare NHS Trust, should be sent to the Information Governance team at the address given at the top of this letter. Requests can also be sent to us by email at: clchig@nhs.net

The notes that Central London Community Healthcare are able to provide will depend on if the service is administered by the Trust. CLCH is unable to provide copies of any radiology images as this is not a service the Trust is responsible for. These would need to be requested from other NHS provider's dependant on the location that these images have been taken at.

This completes our response to your request for information. If you are unhappy with our response, please write to us giving your reasons and we will address them. If you remain dissatisfied you are entitled to appeal to the Information Commissioner:

Customer Contact
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow SK9 5AF
Tel: 0303 123 1113
http://ico.org.uk/concerns/getting/report_concern_foi

Yours sincerely,

Jonathan Walmsley
Information Governance Facilitator
Central London Community Healthcare NHS Trust